

VENDOR APPLICATION FOR RUTHERFURD HALL CRAFT FAIR



Sunday April 2, 2023
11:00am-4:00pm

VENUE ADDRESS : 1686 County Rd 517, Hackettstown, NJ

WEBSITE : <https://rutherfordhall.org/>

DATE OF EVENT : Sunday April 2, 2023

TIME OF EVENT : 11:00 am-4:00 pm

ALLOTTED SPACE : OUTDOOR SPACE (12'X12')

INDOOR SPACE (5'X8') \$100 OUTDOOR SPACE (12'X12') \$75

Please send check & registration form to:

ART•stitution: 259 Route 46 Great Meadows, NJ 07838 / Please make checks payable to Art•stitution

Registration form & fee due by March 29, 2023

YOUR NAME: _____ BUSINESS NAME: _____

EMAIL: _____ PHONE #: _____

PLEASE CHOOSE CATEGORY (circle all that apply):

fine art jewelry wooden signs wood burning furniture bakery pets bath & body novelty macrame knitting crochet
candles ceramics/pottery sculpting paper crafts stained glass sauces & mixes other _____

DESCRIPTION OF PRODUCTS: _____

RULES & REGULATIONS

- ALL VENDORS are responsible for bringing their own tables, chairs, tent. Tent should not exceed 12' X 12'. Indoor space should not exceed 5' X 8' space. All tents must be staked down or held down with weights.
- Indoor spaces are limited to 25 vendors & are on a first come first serve basis.
- Spaces are non-refundable.
- Only vendors selling hand made items will be accepted. **ABSOLUTELY NO EXCEPTIONS.**
- You DO NOT have to be a registered business to participate! This event is a fun way to bring business to local artists & crafters!
- Rutherford Hall / Art•stitution will not be held responsible for any injuries or broken/stolen items. Each vendor will be held responsible for their items.
- If you are selling edible items, you must have appropriate licensing & all items must be sealed.
- In the event of a weather related or emergency cancellation, all vendors will be refunded. There is no rain date for this event.
- A map of the layout and your space will be emailed to all vendor the Wednesday prior to the event along with detailed setup instructions.
- Payment must be made when form is submitted. No exceptions. If you prefer to Venmo ART•stitution, please fill out PDF form on computer & email it back. Please make sure name on Venmo matches your form & please make sure you send payment to the correct business. See logo to right.

I HAVE READ AND AGREED TO THESE RULES & REGULATIONS:



CHECK VENMO

YOUR SIGNATURE

DATE